CoursEval Schedule
Summer 2025

5-Week 1 (May 27- June 27) MIN Ending 6/27

To Do:		Dates:	Survey Deploys
Step 1:	Faculty added questions	06/9/25-06/18/25	Start date: 06/19/2025
Step 2:	Faculty notification of survey start	06/18/25 6:00 a.m.	
Step 3:	Survey Deploys	06/19/25 6:00 a.m.	Start time: 6:00 a.m.
Step 4:	Student notification of survey start	06/19/25 6:00 a.m.	
Step 5:	Student reminder notifications	06/23/25, 06/25/25 6:00 a.m.	End date: 06/26/2025
Step 6:	Faculty notification of survey end	06/25/25 6:00 a.m.	
Step 7:	Student notification of last chance to participate	06/26/25 2:00 p.m.	End time: 11:59 p.m.
Step 8:	Course evaluation results released to faculty 72 hours after grades are posted.	07/07/25 8AM	

8-Week (May 27-July 17) MIN Ending 7/17

To Do:		Dates:	Survey Deploys
Step 1:	Faculty added questions	07/1/25 – 07/08/25	Start date: 07/09/2025
Step 2:	Faculty notification of survey start	07/08/25 6:00 a.m.	
Step 3:	Survey Deploys	07/09/25 6:00 a.m.	Start time: 6:00 a.m.
Step 4:	Student notification of survey start	07/09/25 6:00 a.m.	
Step 5:	Student reminder notifications	07/11/25, 07/14/25 6:00 a.m.	End date: 07/16/2025
Step 6:	Faculty notification of survey end	07/15/25 6:00 a.m.	
Step 7:	Student notification of last chance to participate	07/16/25 2:00 p.m.	End time: 11:59 p.m.
Step 8:	Course evaluation results released to faculty 72 hours after grades are posted.	07/25/25 8AM	

10-Week, 5-Week 2 and MIN Sessions Ending 8/01

To Do:		Dates:	Survey Deploys
Step 1:	Faculty added questions	07/15/25 – 07/23/25	Start date: 07/24/2025
Step 2:	Faculty notification of survey start	07/23/25 6:00 a.m.	
Step 3:	Survey Deploys	07/24/25 6:00 a.m.	Start time: 6:00 a.m.
Step 4:	Student notification of survey start	07/24/25 6:00 a.m.	
Step 5:	Student reminder notifications	07/28/25, 07/30/25 6:00 a.m.	End date: 07/31/2025
Step 6:	Faculty notification of survey end	07/30/25 6:00 a.m.	
Step 7:	Student notification of last chance to participate	07/31/25 2:00 p.m.	End time: 11:59 p.m.
Step 8:	Course evaluation results released to faculty 72 hours after grades are posted.	08/11/25 8AM	

Students will receive email reminders every few days until surveys are taken. Once the survey has been taken by the student they will no longer receive an email reminder.